

**TOWN OF BIG FLATS AGENDA
WEDNESDAY, FEBRUARY 11, 2014 AT 4:30 P.M.**

SEWER BOARD

CALL TO ORDER

UNFINISHED BUSINESS

Dedicated Sewer System Facilities / Assign Easement

TOWN BOARD

CALL TO ORDER

CONCERNS OF PEOPLE

REPORTS

NEW BUSINESS

Conservation District/District / Zoning Map Amendment

Cyber Insurance

Budget Transfer

Communication Log

PROPOSED RESOLUTION NO. 01-021115
A RESOLUTION TO APPROVE THE CONSENT OF TOWN BOARD
TO ACCEPTANCE OF CERTAIN SEWER SYSTEM FACILITIES AND
ASSIGNMENT OF SEWER FACILITIES EASEMENTS
OFFERED BY CORNING HOSPITAL

**IN THE MATTER OF THE APPLICATION OF CORNING HOSPITAL
TO DEDICATE SEWER SYSTEM FACILITIES AND
ASSIGN SEWER FACILITIES EASEMENTS
TO THE TOWN OF BIG FLATS**

Resolution by:
Seconded by:

WHEREAS Upon reading and filing the Application and also the Dedication and Release of Corning Hospital, both dated and acknowledged January 18, 2015, which seek to dedicate and release the installed and constructed sewer system facilities and the necessary sewer system facilities easements as described in the application and as shown superimposed upon the relevant portions of the Engineering Drawings, Permits, Plans, and Easements as follows:

- Corning Hospital Sewer System Engineering Drawings, Town of Corning, Steuben County and Town of Big Flats, Chemung County, Record Set dated April 24, 2014, prepared by Hunt Engineers, Architects, and Surveyors, Project No. 1609-039.
- NYS DOT Highway Work Permit Nos. 20130640050, dated 11/14/13, issued to Guthrie Healthcare System-Corning Hospital, Permittee.
- NYS Department of Environmental Conservation Approval dated 05/17/13.
- Perpetual Right of Way and Easement dated October 13, 2013, by United States of America, as Grantor to Assignor, which Easement was recorded in the Office of the Chemung County Clerk, on October 21, 2013, Instrument Number - 201324945;
- Perpetual Right of Way and Easement dated October 11, 2013, by Robert L. Andrew, Jr., Ellen Catherine McCloskey, Margaret Jean Giragosian, and Mary Louise Evans, as Grantors to Assignor, which Easement was recorded in the Office of the Chemung County Clerk, on October 21, 2013, Instrument Number - 201324950;

- Perpetual Right of Way and Easement dated September 20, 2013, by Gordon Gardner, Jr., and Sharon Gardner, as Grantors to Assignor, which Easement was recorded in the Office of the Chemung County Clerk, on October 21, 2013, Instrument Number - 201324954;
- Perpetual Right of Way and Easement dated October 11, 2013, by Daniel C. Squires, David L. Squires, David W. Squires, and Mark C. Squires, as Grantors to Assignor, which Easement was recorded in the Office of the Chemung County Clerk, on October 21, 2013, Instrument Number - 201324947;
- Perpetual Right of Way and Easement dated October 11, 2013, by Timothy Doane and Frederick E. Wahl, as Grantors to Assignor, which Easement was recorded in the Office of the Chemung County Clerk, on October 21, 2013, Instrument Number – 201324952.

BE IT THEREFORE RESOLVED that the sewer system facilities and sewer facilities easements referred to in the Application and the Dedication and Release be accepted by the Town of Big Flats on behalf of and for the benefit of the Town of Big Flats Sewer District.

Dated: __FEBRUARY 11, 2015 and authorize the Town Supervisor to sign this agreement.
 Town Board of the Town of
 Big Flats, County of Chemung,
 New York State

By: _____
 Supervisor

CARRIED: AYES:
 NAYS:

A RESOLUTION TO SET A PUBLIC HEARING ON FEBRUARY 25, 2015 FOR THE
CONSERVATION DISTRICT/ZONING MAP AMENDMENT

Resolution by:

Seconded by:

WHEREAS the Town of Big Flats Planning Board has recommended a Zoning Map Amendment through Resolution P-2015-3, and

WHEREAS the Town of Big Flats Department of Planning Staff have reviewed the area in question and found reasonable facts to support a Zoning Map Amendment, and

WHEREAS a draft map dated February 4, 2015 showing the proposed amendment has been drafted, and

WHEREAS Town of Big Flats Municipal Code 17.68.010 provides the Town of Big Flats Town Board an avenue to proceed with a Zoning Amendment, and

WHEREAS Town of Big Flats Municipal Code 17.68 also permits the Town of Big Flats Planning Board to recommend amending the requirements and districts established in the BFZL, now

BE IT THEREFORE RESOLVED the Town Board sets a Public Hearing for February 25, 2015 at 7:05 p.m. on the Zoning Map Amendment.

CARRIED: AYES:

 NAYS:

PROPOSED RESOLUTION NO.03-021115
A RESOLUTION APPROVING CYBER SECURITY CITIZEN NOTIFICATION

POLICY, TOWN OF BIG FLATS COMPUTER USE POLICY, TOWN OF BIG FLATS
INFORMATION TECHNOLOGY DISASTER RECOVERY POLICY PLAN, BIG FLATS
POLICY ON MANAGING PERSONAL, PRIVATE OR SENSITIVE INFORMATION AND
TOWN OF BIG FLATS PASSWORD POLICY

Resolution by:
Seconded by:

WHEREAS the Town of Big Flats has obtained Cyber Insurance from Haylor, Freyer and Coon Inc. for the protection of the town's cyber exposure, and

WHEREAS the Insurance underwriters require that the Town of Big Flats maintain the Cyber Security Citizen Notification Policy, Town of Big Flats Computer Use Policy, Town of Big Flats Information technology Disaster Recovery Policy Plan, Big Flats Policy on Managing Personal, Private or Sensitive Information and Town of Big Flats Password Policy, and

WHEREAS for environmental review purposes, interpreting an existing code, and adoption of regulations, policies, or procedures and local legislative decisions are Type II action in accordance with SEQRA 6 NYCRR, Part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

THEREFORE BE IT RESOLVED the Town Board approves all the Cyber Policies, to take affect 2/11/2015 and that these polices be made available to all town employees and be review each year going forward.

CARRIED: AYES:
NAYS

PROPOSED RESOLUTION NO. 04-021115
A RESOLUTION TO APPROVE THE BUDGET TRANSFERS DUE TO END OF YEAR
ADJUSTMENTS FOR DENTAL INSURANCE

Resolution by:

Seconded by:

WHEREAS a memorandum was received from the Bookkeeper, dated February 5, 2015, requesting authorize the following budget transfers due to end of year adjustment made for dental insurance payments made through the self-funded plan for 2014; and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to fulfill the following budget transfers:

Highway Fund

To Hosp. & Medical Ins- D.9060.0800	3,660.00	
From Social Security—D.9030.0800		3,660.00

Water Districts

To Hosp. & Medical Ins-.S3.9060.0800	127.00	
From Administration –CE-S3.8310.0400		127.00

To Hosp. & Medical Ins-.S4.9060.0800	45.72	
From Administration –CE-S4.8310.0400		45.72

CARRIED: AYES:

NAYS:

PROPOSED RESOLUTION NO. 05-021115

A RESOLUTION TO APPROVE THE FEBRUARY 11, 2015 COMMUNICATION LOG AS

PRESENTED BY THE TOWN CLERK

Resolution by:

Seconded by:

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

February, 4 2015

Time Warner Cable – RE: February 4, 2015 Programming Notice Changes *Referred to: Town Board, and filed with Town Clerk.*

CARRIED: AYES:

NAYS: